





ANNUAL REPORT

July 2017 - June 2018



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MESSAGE FROM EXECUTIVE DIRECTOR



RUNA KHAN

FOUNDER & EXECUTIVE DIRECTOR, FRIENDSHIP

It is said that the purpose of life is to find the biggest weight you can carry and then carrying it. The truth is though, in the beginning one never knows how big a weight he or she can carry. When you start taking responsibility for small things, you realize that it has broadened your shoulders for bigger burdens. Much like that, at the beginning Friendship started with a specific objective. We built the floating hospital, Lifebuoy Friendship Hospital, to deliver healthcare to a few deprived river islands in the north. We did not realize that trying to address this one need would lead us to many others. In the 16 years since then, we extended ourselves to tackle one issue at a time, and as we did so, our capacity grew, and with it a deep sense of responsibility. Every individual working with Friendship: our staff, board members, partners, sponsors, communities and well-wishers — strives so that, we as an organization reach further and take on bigger challenges each day.

People called us in the middle of the night when floods broke out in the north in July 2017. They messaged us when the Rohingya influx started in August, wanting to know what steps we were taking. And when we started taking the steps, we found that there were people everywhere ready to commit to our cause. This has been a year of upheaval for those around us, and our efforts to respond have tested Friendship's strength and commitment. Throughout the year we have faced wave after wave of crises; funding concerns, emergency responses, all when the regular programmes kept growing alongside it. We worked extra hard on integrating new partners, new recruits and new protocols into our everyday work. We were constantly at the edge of our capacity, forced to traverse uncharted territory. At times like these, taking strain and facing the waves, absorbing it properly, showed the maturity we have as an organization. We are proud of what we were able to do in 2017-2018. This is Friendship in its true colours.

Upon reflecting, there were a few things which has perhaps enabled us to do this:

- The trust nurtured over the years among Friendship's different stakeholders, beneficiaries, staff and partners - enabled us to take quick actions when the situation demanded it.
- With our Strategic Action Plan, we have planned better and more strongly our regular work enhancing collaboration and continuity.
- Every single one of the Friendship staff has shown commitment to absorb more responsibility, without which we could not have handled the sudden workload.
- Our staff in the field and in the back-office, working with minimum comfort, solving unpredictable problems every day while keeping deep commitment to the dignity of the lives we touch. They form the front lines of our march forward.

This year our first batch of secondary school examinees made us proud by achieving results that were well above the national average. In addition, our quick and impactful work in the Rohingya Camps and our prompt response to the floods have drawn attention to Friendship as a strong NGO. As a result, we have had many new partners commit to us this year, alongside the strong partners we already have. We intend to have a growing relationship with them in the years to come.

With all that in mind, I believe Friendship is now ready to tackle many new and challenging projects: continuation of the emergency projects, the initiation of Friendship Hospital Shyamnagar, five new floating hospitals, the static clinics in the coastal belt and our increased focus on research, sustainability and market connectivity.

On behalf of Friendship, I would like to thank all our Board members, our partners, sponsors, donors, the communities which allow us to serve them and the Government of Bangladesh. The trust, commitment and understanding we continue to receive from them enable us to design and implement efficient and sustainable programmes to help meet the needs of the people we strive to serve.

As we move forward, I am proud of what Friendship has accomplished in 2017-2018 and confident about the coming years. We have challenges and hopes, our family is strong. Together we will continue our efforts for those who need it the most.



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- Runa Khan, Founder & Executive Director, Friendship

OVERVIEW

VISION, MISSION & VALUES

Friendship works together with vulnerable people in remote communities of Bangladesh to help them transform their lives.

OUR MISSION

To strengthen marginalized communities and empower people to reach their full potential through a sustainable, integrated development approach.

OUR VISION

A world where people, especially the hard to reach and unaddressed, will have equal opportunity to live with dignity and hope.

OUR VALUES

INTEGRITY

DIGNITY

JUSTICE

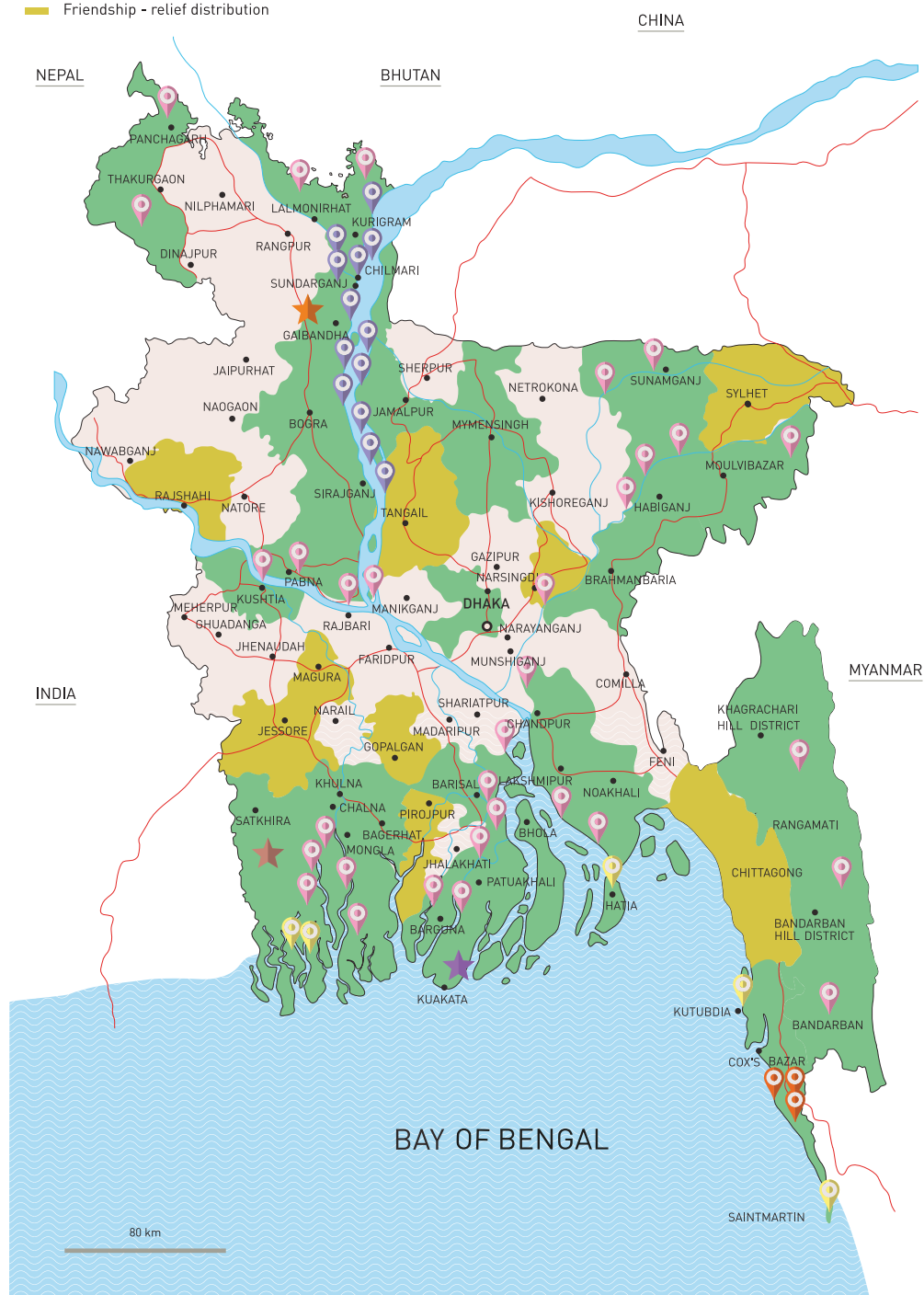
QUALITY

HOPE

FRIENDSHIP'S AREAS OF INTERVENTION IN BANGLADESH

LEGEND

-  Friendship Outreach, LFH and EFH intervention areas
-  Friendship Outreach and IDB intervention areas
-  Friendship Coastal Belt Outreach intervention areas
-  Friendship Rohingya crisis interventions
-  Shyamnagar Friendship Hospital and Outreach area
-  Friendship Training Centre
-  Friendship Cyclone Shelter
-  Friendship all sectors current intervention areas
-  Friendship - relief distribution



ACTIVITY REPORT



HEALTH

INTRODUCTION

Providing quality healthcare to those who have no access to any health services



Due to a severe lack of trained health professionals and basic infrastructure, marginalized communities in remote areas of Bangladesh do not have access to dependable healthcare. We have implemented a comprehensive healthcare system that reaches out to remote vulnerable communities via floating hospitals, fixed and mobile clinics and fully trained Community Medic-Aides. This system is now supported by a telemedicine programme (m-Health) accessible on smartphone applications and using dedicated satellite communication.



"Quality of care is the cornerstone of Friendship in providing healthcare services irrespective of any set up, let it be in hospital or outreach. And we are proud in reaching the goal and moving towards exceeding beneficiaries' expectations."

Dr. Kazi Golam Rasul
Director & Head of Health

1.4+ MILLION

health services delivered through 3-tier healthcare system.

94,297

vaccinations given to less than 2 years of children under EPI (Extended Programme for Immunization) & 30,193 tetanus vaccines given to adolescent & pregnant women in collaboration with government.

18,758

women screened through Cervical Cancer See & Treat (CCS&T) programme, 164 women detected positive out of which 105 women were treated and the rest are waiting for their treatment..

KEY FACTS AND FIGURES

2,384

surgeries conducted with support from 27 international and 20 national medical teams.

5,359

health services delivered by 16 CSBA (Community Skilled Birth Attendant).

HIGHLIGHTS

- Friendship Hospital Shyamnagar, a 50-bed land hospital is fully ready to start its operations, thereby greatly expanding the accessibility to essential medical services to more people, further inland.
- Baseline and Knowledge, Attitude and Practices, (KAP) Survey completed in the proposed locations of the 5 new floating hospitals that have support from the Islamic Development Bank (IDB).
- Friendship has been awarded the best performing NGO for Maternal, Child Health and Family Planning (MCH-FP) services in all the 8 Upazilas of 6 Districts where we work, by the Directorate General of Family Planning, MOHFW.
- 525 Friendship Community Medic-aides (FCMs) and 30 Paramedics received capacity development training through 84 Basic and refresher training in 11 different district locations.
- Post-operative surgical case evaluations for health beneficiaries were organized for the first time by the HumaniTerra International (HTI) team in April on the Emirates Friendship Hospital. They conducted the survey by taking interviews of 87 post-operative cases and found them to be satisfied with their medical care. Among them 5 needed further intervention. Another evaluation was completed by Prof. Mallet and his team on the Lifebuoy Friendship Hospital (LFH) for assessing the success of the pediatric, orthopedic cases and the physiotherapy outcome of child patients with cerebral palsy. The evaluation result was also highly satisfactory as the team on LFH continuously maintained the follow-up of the surgical cases. As a result, all the patients received post-operative care and regular physiotherapy session to maintain the functionality of the limbs.



TESTIMONIAL

FAMILY ABOVE ALL

Notun Khiruar Char, in Chilmari, Kurigram is far from any built-up roads, power lines, gas or modern infrastructure of any kind, save for a scant, wavering, single bar of cell phone reception. That is where Nazma lives, however, like many others in similar circumstances. She has 3 healthy, happy daughters; a pre-schooler and two preteens; and a tall, moustached, husband, all of whom share a home. 6 months into her first pregnancy, she suffered from debilitating pain in her belly. Cramps that lasted for days and were so blindingly painful that she had no choice but seek medical attention. That however, was nowhere to be found. Notun Khirua was outside of Friendship's range back then, and she and her husband had to scrounge up whatever money they could, and loan the rest, to make their way to the nearest town, Kurigram. The doctors there were unequipped to diagnose her and had to refer her to a bigger clinic in Rangpur. Barely clinging on through the pain, she finally made it to the clinic to learn what was causing it. Her unborn child had died in her womb, more than a month prior. "They evacuated the remains," she says, matter-of-factly, as if the revelation was not disturbing, "the bits came out all rotten. It had decomposed, that's what was causing the cramps". Unfazed, she says "well I have 3 kids now though, so it's okay. The next time I got pregnant, I just went to Friendship and they took really good care of me. So much so, I had 2 more. I heard about Friendship from the Friendship Community Medic-aides that had come around. Thank God they did, otherwise I don't know if my second child would have survived. But here we are. I'm putting them in school, which Friendship is also helping out with."

NAZMA

Notun Khiruar Char, Chilmari



CLIMATE CHANGE ADAPTATION AND DISASTER MANAGEMENT

INTRODUCTION

Preparing communities to deal with natural disasters and adapt to climate change



Marginalised communities in remote areas of Bangladesh are extremely exposed to disasters and the impact of climate change, which threaten their lives and livelihoods on a recurring basis. We work with families and communities to mitigate the impact of natural disasters through advance preparation and risk reduction techniques. We provide emergency relief in times of crisis, and assistance with reconstruction in the aftermath. Together with community Disaster Management Committees, we run disaster awareness programmes, hold practical workshops on disaster preparedness and distribute information to the community.



"Climate change-related natural disasters caused new and unforeseen humanitarian crises in Bangladesh on health, water, food security, shelter and livelihoods. Friendship's programmes have extensive experience in localized solutions for adaptation and to build resilience. It's now time to replicate tried and true methodologies, as well strengthen early response and rapid financing to small and medium scale localized crises to fill a critical gap in the humanitarian sector."

Kazi Amdadul Hoque

Director-Strategic Planning & Head-Climate Change Adaptation & Disaster Management

4,926

beneficiaries have received capacity building training on Disaster Risk Reduction Climate Change Adaptation, WASH, alternative livelihood etc.

5,240

families have received different alternative livelihood grant support like sheep, seed for vegetable, duck, hen etc.

285,325

man-days of emergency food relief distributed at flood affected communities.

KEY FACTS AND FIGURES

17,463

people have been ensured the access to safe water and sanitation facilities in emergency flood situation as well as normal time, through installation of 230 tube wells and 255 latrines at northern zone.

356

flood Volunteers and 265 Cyclone Preparedness Volunteers (CPP) have received training on DRR, early warning, search & rescue and first aid.

HIGHLIGHTS

- Developed and launched "Standard guideline for rural housing in disaster prone areas of Bangladesh", jointly with the Housing and Building Research Institute (HBRI) under the Ministry of Housing and Public Works, with the support from Department of Disaster Management (DDM) under the Ministry of Disaster Management & Relief and in assistance with Shelter Research Unit (SRU) of IFRC, Shelter Cluster-Bangladesh & other shelter actors.
- Planted Mangrove plants in 20 hectares of land, jointly with local government, to mitigate the climate change effect and support the ecosystem of Sundarbans, along with protection of embankments against sea level rise.

- Provided economic opportunity towards building resilience of 1590 families including alternative livelihood options, connecting with social safety net, and assistance to remove geographic barriers of economics enhancement by poverty mapping of 48 communities.
- Initiative taken to create resilient communities by engaging children, adolescent, young people, men and women by launching "Building resilience through CIDRR" project in 20 communities at Rowmari, Kurigram.
- One Plinth (Cluster village) was constructed at Rowmari, Kurigram which has created safe shelter for 30 landless families permanently and emergency shelter for another 70-80 families during flood.



TESTIMONIAL

KEEPING PACE WITH CLIMATE CHANGE

Bangladesh is one the most vulnerable nations to the impacts of this climate change. Particularly susceptible are the people living in the islands of riverine Bangladesh who have no other options but to try and adapt to the harsh conditions of the climatic impact. "We used to have to jerry-rig a shelter out of bamboo and tarp and leaves and brambles and whatever we could find. It was just something we'd accepted as a reality of life, however, given our financial conditions," Marium says. Musammat Marium Begum is a portly, toothsome woman approaching middle age, who lives with her husband and 3 children by the riverside in Jatrapur char. A mudbrick ramp leads up to her dwelling, 2 huts across from each other with a yard in the middle, a tube well in one corner, and a latrine in the other. Far from infrastructure or access, these riverine islands come and go with the tides. The dwellings as they used to be built were made of weak materials on flat land, and were washed away by floods every year. In an effort to reduce the damage from flooding and storms that is endemic to these northern char regions of the country, Friendship has developed a Climate Change Adaptation programme which provides training and advices on how to build and maintain more permanent, stronger structures, along with all the preparedness training to climate vulnerable villages. "They helped out with construction materials including the corrugated tin for the roof which we couldn't find, and also helped us plan and build the house. They're the ones who installed the tube well and the latrine and coached us on how to use it properly. We'd drink contaminated water regularly and didn't wash properly, and got sick a lot. Friendship helped with the logistics to build the new house. We dug the foundation ourselves, and raised it according to the training we were given. Put the latrine and tube well on raised mounds as well, and placed them strategically. We had no idea, that was even a necessity. Friendship completely turned my life around, in ways that I literally could not have imagined" Marium says.

MARIUM BEGUM

Jatrapur char



SUSTAINABLE ECONOMIC DEVELOPMENT

INTRODUCTION

Providing skills, job opportunities and financial services to marginalised communities to improve their economic conditions



Marginalised communities in remote areas of Bangladesh lack the job opportunities, training and access to finance which would allow them to improve their income and food security. We work with vulnerable communities to improve their economic conditions by enhancing their income generating and employment opportunities through training and innovative financial support solutions.



"Friendship's development efforts have to be sustainable – it is essential to have a long-term, permanent change for the better. As such, we are dedicated to sustainable economic development solutions that help our beneficiaries now and for the foreseeable future, with the ultimate goal of being completely independent and not just meeting but exceeding the needs of their households so that they can hope to prosper. There is no better dignity than being self-sufficient, and in thriving instead of just surviving. Sustainability means, ideally, that they will be self-sufficient and will not need any support in the long run"

Md. Kamal Uddin

Director, Sustainable Economic Development

5,880

beneficiaries received support from Agriculture project.

1,592

beneficiaries have received support from Fishermen project.

411

fishermen received training on homestead gardening, rice cultivation, fish farming, crab fattening etc. as alternative income generation source.

KEY FACTS AND FIGURES

(JULY 2017 – JUNE 2018)

2,376

farmers received different agricultural training like crop cultivation, livestock rearing, irrigation and water management and farm power machineries etc.

2,127

Solar Home Systems (SHS) have been installed; 177 beneficiaries received Para-Solar technician training and 255 beneficiaries got ownership of SHS.

HIGHLIGHTS

- The Agriculture Project, which gives technical advice and financial assistance to poor, rural farmers in remote regions of Bangladesh has been expanded to 9 new chars/villages, now reaching 99 chars and villages in total. 20 new Friendship Char Development Community (FCDC) have been formed and 249 FCDC are now functioning.
- The Fishermen Project which gives technical advice and financial assistance to poor, rural fishermen in remote regions of Bangladesh has been expanded to one new coastal char/village, moved out from 2 chars and is now working in 72 coastal chars/villages in total. 3 new FCDC have been formed and 183 FCDC are now functioning.
- 283 beneficiaries in Shyamnagar district received support for Agriculture project with an aim to create an alternative income for fishermen who are no longer able to fish primarily due to depleted fishing in this area.
- Partnership with Infrastructure Development Company Limited (IDCOL) has been strengthened to fulfill the basic electricity requirement of the off-grid rural people of Bangladesh by installing Solar Home Systems (SHS). In partnership with Ministry of Disaster Management and Relief under TR/KABITA, 1,707 SHS have been installed for the poor households in Sundarganj Upazilla of Gaibandha district.
- 928 beneficiaries received basic SHS maintenance training.



TESTIMONIAL

LET THERE BE LIGHT

There are places in Bangladesh that are so isolated and remote, that some of the things we take for granted like electricity, gas, running water or access to healthcare is completely absent. Due to the impermanence of the riverine char islands, getting electricity on the regular grid is next to impossible. Boraibari village, in Bhoghdanga Union, Kurigram is one of such remote places, at the northern reaches of the country. One of the many interventions that Friendship has in these areas is the provision of solar panels to improve the living conditions of the people in these areas. Mustafa Kamal is a farmer and general store proprietor benefitting from this. "Friendship's solar panels are really helping a lot," he says, "before that I'd have to close shop early and cut my business hours short. A lot worse than that was the kerosene lamps we'd have to use. I'd have to go to market to buy the oil, which in of itself got very expensive, and the path to that is muddy and slippery and dangerous to traverse at night. I'd fallen many times. The lamps themselves would get very smoky and leave soot everywhere and create a mess. What's more, they were a constant fire hazard. My wife was always afraid her sari would catch fire, and I was afraid my kids' mosquito nets would set ablaze." All that however, is only when he used the lamps. The rest of the time he would live in fear of tripping over himself whilst getting around at night, or even just going to the bathroom. Much worse, there was a constant threat of burglaries. His elderly parents in particular, were really inconvenienced by this lack of light. "And now that's all gone," he says. Both his small shop and his house of 6 people including his parents, wife and 2 children use solar panels provided by Friendship to power LED lights. Now that he has them, he can sit at his store till as late as 2 AM if need be, and his children are able to study late into the night. "The house looks wonderful. I am planning on getting a few more panels to add fans around the house for the summer months," he added.

MUSTAFA KAMAL

Boraibari Char



EDUCATION

INTRODUCTION

Giving children and adults in marginalised communities the chance to enjoy their basic right to education



Due to a severe lack of teachers and basic infrastructure, marginalised communities in remote areas of Bangladesh have hardly any access to Education. Our primary schools give children access to education in the most remote areas. We select and train primary teachers who come from and can remain in the community. Our School Management Committees members are directly elected from the community. We actively follow up reasons for absences from lessons, to help minimise drop-outs. We provide the dependability, regularity and discipline that children are asking for to feel secure. We use an innovative system of pre-recorded video lessons given by qualified teachers in secondary schools. Adolescents and adults get a second chance at education in our Adult Literacy Centres. Our school buildings can be dismantled and relocated in case of natural disaster. Character building, environment studies and child rights are taught as a part of the curriculum. (Building Confidence, Dignity, Values such as do's and don'ts is essential and as important as the academic education provided).

"Another year has gone by, which means more children have graduated from Friendship schools; all the children have gone to higher classes or finished class V. I say this with such confidence because we have not had any children that have failed or were left behind. This is a satisfaction which cannot be measured. We are especially proud of our new secondary education programme that has had a 100% pass rate in the first year. Like stars they shall shine in this world, not because they are children, but because of how earnestly and how through such difficulties, they have managed to conquer what they started."

Ayesha Taasin Khan

Director Inclusive Citizenship & Head of Education

4,492

students enrolled in 79 primary schools.

319

students enrolled in 7 secondary schools.

1,455

learners enrolled in 74 adult literacy centres.

KEY FACTS AND FIGURES

79

school Management Committees (SMCs) are actively providing support for school improvement.

220

local community members are currently trained as teachers and facilitators.

HIGHLIGHTS

- Friendship School students have outperformed in the Primary Education Completion (PEC) and Junior School Certificate (JSC) Examination in comparison to the National level.

Examination	Friendship Schools Result		National level Passing rate
Primary Education Completion (PEC)	100% Pass rate		95.2% pass rate
	21.2% A+	67.2% A and A-	
	44 students were awarded scholarships		
	5 students got "talent pool" standing		
Junior School Certificate (JSC)	100% Pass rate		83.1% pass rate
	64.3% A	33.9% A-	

- Organized a pedagogy training session at the Friendship Centre, which 42 field staff attended. The main agendas covered at the training are teaching-learning process and theories, child growth and development, subject based sessions and PEC-JSC examination plan and a review of the successes thus far.

- Male Adult Learning Centre inaugurated in order to serve the demand from local community, to supplement already existing female adult

learning centres that teach literacy and vocational skills to uneducated adults.

- Created short-term internship opportunities for eighth grade students during school vacation with a purpose to teach them real life skills for their future. The facilities covered included Friendship's floating hospitals, satellite clinic, account related activities and many more.



TESTIMONIAL

HOPE REMAINS FOR KUBRA

Girls of secondary school age are particularly vulnerable to the practice of early marriage in rural Bangladesh. The situation is even worse in remote areas where majority don't have the means to attend distant secondary schools. Friendship's secondary education gives girls the opportunity to continue their studies within their own community and to envisage a brighter future for themselves.

Khadijatun, nick-named "Kubra", has been in Friendship's primary schools since she was 5. She graduated the national primary examination with an A+ grade. Her father was a day labourer, and he did not have the means to send her to a secondary school in town, where the next nearest school was back then. He was considering marrying her off instead. Coincidentally her father came to know of Friendship's new secondary school when he was dredging a pond to build it as a day labourer. He changed his mind, and the fate of his daughter. In the last academic year, Friendship's schools have had a 100% pass rate, with 98% scoring A- or higher in the national junior secondary exam, a statistic that beats the national average. "It has changed life here completely. We can all read and write now. We're not just literate, we're educated," says Kubra with confidence and hope to fulfill her ambition to become a doctor someday soon. 4,500+ students attend 79 Friendship Primary Schools and 7 Friendship Secondary Schools each year. In the river islands where Friendship has been working since 2002, early marriage is almost non-existent today, while in newer islands it has drastically reduced to more than 50% in recent years. Thanks to Friendship's Inclusive Citizenship sector for creating social awareness alongside providing access to education by the Education sector.

KHADIJATUN KUBRA

Fhulchari Upazilla



INCLUSIVE CITIZENSHIP

INTRODUCTION

Giving the poor and marginalized people a voice to claim their legal, social and economic rights



Because they are unaware of their basic rights or unable to enforce them effectively, people living in remote communities in Bangladesh are commonly excluded from access to public services and exposed to injustice, exploitation and various forms of violence. We create an environment where citizens have knowledge of their economic social and political eco system, are aware of their rights, know how to attain them, and have access to justice and services from their own community and government institutions.



"The hallmark of a civilized world, a civilized country, and civilized community can be judged by the swiftness of access to justice – as is said "justice delayed is justice denied" Governance is also where we teach and encourage citizens to understand the functioning of Government. Thereby, our mission in Friendship is to assist our communities to be able to access justice as swiftly as possible and to improve their lives through using government services. Justice, Accountability, Transparency are the backbone of a democratic country."

Ayesha Taasin Khan

Director Inclusive Citizenship & Head of Education

5,487

adult group sessions conducted where marginalized char communities were imparted on legal and human rights, government structures, functioning systems and other contemporary issues.

1,852

legal and rights issues dealt by 50 Friendship Community Paralegals.

22

advocacy meetings conducted with concerned local Union Parishads.*

KEY FACTS AND FIGURES

266

char theatre shows performed with an aim to create awareness about pressing social issues such as dowry, early marriage, domestic violence, government legal aid service etc. in an entertaining way to a large public audience.

04

union budget announcement ceremonies were arranged in cooperation with local Union Parishads of Gaibandha and Kurigram districts.

*Union parishads are the smallest rural administrative and local government units in Bangladesh. Each Union is made up of nine Wards. Usually one village is designated as a ward. There are 4,554 unions in Bangladesh.

HIGHLIGHTS

- This year we have expanded activities to 15 new chars (riverine islands) of Gaibandha and Kurigram districts and has established 15 new Legal Information Booths. At present, the Inclusive Citizenship Sector is serving 294,000 beneficiaries in 98 chars/communities through the Good Governance Project and the Assistance for Sustainable Development (ASD) Project.
- Friendship Community Paralegals have become important actors and are playing a decisive role in securing justice and fairness within the char communities due to exhaustive training and supervision. This year they have assisted communities directly to file 12 cases to District Legal Aid Committees of Gaibandha and Kurigram Districts. Their significant contribution has facilitated the way to making Friendship an observer of the Kurigram District Legal Aid Committee. Now Friendship is an observer of both the District Legal Aid Committees of Gaibandha and Kurigram.

- In collaboration with the Centre for Peace and Justice (CPJ) of BRAC University and other 4 national NGOs have developed Basic Paralegal Manual for the very first time in Bangladesh. Bangla version of the manual has already been published and the English version is in progress.
- Arranged 27 Ward Shavas (Ward Meeting) on pre-open budgetary sessions in 3 Union Parishads - Uriya (Gaibanhda), Jatrapur (Kurigram) and Chilamri Union (Chilmari) in the latter part of April and during the month of May. These ward shavas worked as a catalyst to arrange open union budget-announcing ceremonies by the local Union Parishads (local government administration). Later in the month of June, successfully arranged 4 open union budget-announcing ceremonies in cooperation with the local Union Parishads.



TESTIMONIAL

MOMOTA; TAKING CONTROL

It has been more than 10 years that Momota has been married, living with her husband and two sons in the riverine island (char) called Kuchkhali of Gaibandha district. Even though it has been quite some time, Momota is yet to receive her mehr (dower), a mandatory payment from the husband or his family to the wife, especially to support her in the event of his death. She was married at an early age when her education came to a halt due to the unavailability of secondary education in the char so she did not have much awareness about rights. But everything changed after she attended a courtyard session arranged by Friendship's Inclusive Citizenship programme. Momota happened to be present during a discussion about women's rights in regards to dower, where she learnt that the dower is respectfully recoverable and it was her full right to claim it. Since then, Momota realized that she had to do something and couldn't stop thinking about it so she approached her husband about it. She informed her husband that it was mandatory for him to pay the dower fully while he is alive and well so that she can be secured financially in case of his death. After learning this, her husband paid her dower of 50,000 taka in March 2017. Momota's involvement with Friendship's Inclusive Citizenship programme has not only helped her in strengthening her financial stance but has also benefited her in the social context which is returned back to her community through her social welfare activities. She ensures others receive services they need through multi agency working with government service providers. She also plays a strong role in various social forums in her local community. Now, Momota is an inspiration in the local community who has managed to change her life around.

MOMOTA

Gaibandha district



CULTURAL PRESERVATION

INTRODUCTION

Preserving Bangladesh's boat-building heritage for future generations

The traditional boatbuilding heritage of Bangladesh is threatened with extinction, as are the ancestral techniques and skills carried by the few remaining boat building carpenters. We have documented the building techniques and models of 75 types of traditional wooden river boats, and have developed a sustainable economic model for a limited number of carpenters through exhibitions and sales of model boats. We have published illustrated books to increase awareness in schools, promoted and organised exhibitions and sales both nationally and internationally.



"An intricate web of over 300 river and tributaries spans across Bangladesh, and inherent to the people that lived on that land are the boats that were essential to the lives, livelihoods and lifestyles of Bangladeshis for thousands of years. Long before paved roads and infrastructure, the rivers and the boats that plied them were the lifeblood of the land, and that is a legacy that we cannot forget. Cultural Preservation not only hopes to retain this memory, but also spread it to people all over the world."

Wasama Doja

Head of Cultural Preservation

87

different types replica boats in inventory.

02

national exhibitions organized.

KEY FACTS AND FIGURES

08

children's book development has commenced.

50

replica boats for Colours From The Chars has been constructed which eventually generated revenue for carpenters.

HIGHLIGHTS

- 'Colours from the Chars' by Friendship, a lifestyle brand by Friendship had its inauguration in April. Subsequent to the finalization, the carpenters from Cultural Preservation helped with the setting up the venue on the event day. Their assistance extended to setting up all the fixtures in the store; at the venue area and showcasing the craft of boat building on the event day itself. In addition to aiding, their work entailed building the boats beforehand that would be displayed within the store for sale.
- Started its own dedicated Facebook and Instagram channel. In order to achieve this goal, the plans necessitated gathering content in advance and have a structure outlined for weeks to come. This allowed Cultural Preservation to absorb

information as they would arise in the statistical data across all social media platforms we were present in (Facebook and Instagram). Consequently, the sector's approach to creating and gathering content was refined, enhancing our reach across all platforms.

- The carpenters assisted in the projects work in Rohingya camps
- Completed decoration work, renovation work and furniture construction for Friendship Cox's Bazar Office, Ukhiya doctor and health staff accommodation, EFH, LFH & Trawler boat.
- Completed the setup of Colours from the Chars shop.



TESTIMONIAL

STORY OF A CARPENTER

"When I was around 9 years old I'd work with my father and men from the villages and fished for making ends meet. I'd make 8-9 taka per day which would help with the finances of the family. I'd even done a stint as a paddy farmer. I used to watch boats with big sails come down to the river bank with my friends. I always found them fascinating and developed a love for them. I remember one time I had tried to sneak onto a boat but I was caught before they set sail and promptly sent home.

Not to be outdone, I decided I needed a career change. So, at the age of 14, I started working as a chef in malar boat. Within a year, I had moved on to become crew member, regularly helping in the movement of cargo, and helping boat carpenters repair and maintain boats. I remained at that profession for the next 7 years, before joining Contic at the age of 22. I worked there for 4 years before I signed up with Friendship, where I would help in building rooftops for boats. I was already familiar with the craft, as it was expected for crew members to assist with their maintenance on boats. Now I go to countries all over the world; places that I had only seen on TV or merely heard of. I could never imagine that I would be able to meet and shake hands with so many important people of different countries, which I got the opportunity through working with Friendship."

MD. FOZLUL HOQ
Carpenter



ROHINGYA

INTRODUCTION

Friendship has been on the ground at the Rohingya camps in Ukhiya, Cox's Bazaar since the start of the crisis in September, 2017. This massive humanitarian crisis occurred without warning and was a daunting and difficult task to handle for all parties involved, both from the government and non-government sectors. The requirements and scale of the crisis and the short time frame within which it played out was unprecedented and required a significant redirection of resources from all involved parties to address.

As such, Friendship has been coordinating with various organizations as well as independently implementing programmes for the Rohingya's benefit, including physiological health, WASH/hygiene, accessibility and nutrition. The interventions have been expanded and diversified as time went on, logistics allowed and the needs of the Rohingya were better understood; thereby both filling the gaps left by other organizations as well supporting their efforts, creating an overall robust and comprehensive response to the crisis at hand.



KEY FACTS AND FIGURES

(OCTOBER 2017 – JUNE 2018)

- **198,784** health services provided to 186,780 beneficiaries.
- **11** basic health clinics and 2 maternity clinics constructed.
- **24** satellite clinics and 12 mobile health teams functional.
- **108** institutional deliveries conducted in two maternity clinics of which 6 are C Section delivery.
- **68** deliveries assisted by Traditional Birth Attendant (TBA) at the household level.
- **25,200** nutrition food packets distributed among 200 babies and 80 mothers for 12 weeks.
- **700** emergency dry food packets distributed.
- **11,451** hygiene kits distributed and 453 hygiene awareness sessions conducted.
- **51** deep tube-wells, 150 latrines and 150 bathing spaces constructed.
- **40** hand-washing devices and 40 garbage pits installed.
- **1,000** beneficiaries trained on fire safety and received fire buckets.
- **2,000** plantations done by 1,000 trained beneficiaries.
- **2** faecal sludge management plants built.
- **8** Child-Friendly Spaces established.
- **950** children enrolled in Child-Friendly Spaces.
- **21** solar-systems and 60 street lamps installed.
- **30** dignity billboards installed.
- **5** bamboo bridges constructed.

TESTIMONIAL

A ROHINGYA WOMAN STEPS OUT OF A TABOO

Momtaz Begum was startled at the topic of discussion at a group meeting in the Rohingya camp; which was a focus group discussion conducted by Friendship as a part of the project: Humanitarian WASH assistance to Rohingya Refugee. Although initially Momtaz was feeling too shy to participate, seeing other women sharing their experiences encouraged her, and out of curiosity to know more, she also joined in. She shared with them that every month she faced great difficulties during her menstruation cycles. All her life she used cotton cloth which she dried in secret, instead of using sanitary napkins. During her period, when she used to feel too unwell to do her household chores, her family used to scold her. She could never share her difficulties with her husband as menstruation was deemed a taboo topic. She even slept in a separate bed to avoid the supposed shame of staining the bedsheets. Moreover, she used to avoid eating nutritious foods in fear of heavy discharge during her periods, so as to be inconspicuous about her condition.

At the group discussion, she was greatly surprised to learn that there is no shame in menstruation, as it is a natural monthly cycle for every girl and woman up to the age of 45 or more. Instead, the health condition should be shared with family members so that they can be understanding. For the first time in her life, she learnt about the need to increase the intake of water, nutritious food and maintain hygiene practices by changing the sanitary napkin more than 4 to 5 times a day. The need to dispose sanitary napkin in a designated place or pit was also highlighted, for everyone's health and safety. "We have never had such training about personal hygiene in Myanmar. We are grateful to Friendship for providing us with such useful information", said Momtaz



MOMTAZ BEGUM
Rohingya camp



Friendship activities at
Rohingya camp

GOVERNANCE AND MANAGMENT

FRIENDSHIP

BOARD MEMBERS

FRIENDSHIP BOARD

MESSAGES FROM OUR BOARD MEMBERS



KHALID SHAMS

Chairman

Retired civil servant, originally recruited into the civil service of Pakistan in 1964. He also worked with Professor Yunus at Grameen Bank, after retirement from the Government he was the Chairman of Grameenphone during its formative years. He obtained his Master's degree in Political Science from Dhaka University in 1962 and another Master's Degree in Economic Development from Harvard University in 1975. He retired from Grameen Bank in 2004.

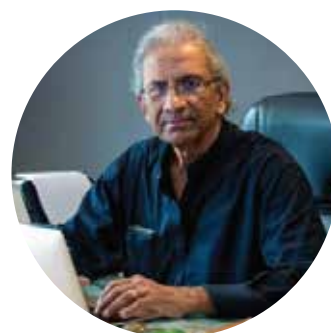
"For Friendship, this has been an exciting year of achievement and new challenges. By the end of 2017, nearly 4.2 million people had access to Friendship's comprehensive healthcare services. It has gradually evolved as a replicable and scalable model for providing modern healthcare services, with integrated social development programs which empower the poor households, specially their women. More significantly, Friendship also demonstrated its amazing capacity to respond rapidly to a major crisis created by the massive influx of Rohingya refugees into Bangladesh. There will always be new challenges, and I'm confident, Friendship has the capacity to face them."

HQ CHOWDHURY

Vice-Chair

Educated both in Bangladesh and abroad Mr. Chowdhury has vast experience in scientific methodology and laboratory profession. He was the Chief Consultant of US-based Spatial Education & Research (Asia Pacific Region) in 1988 and developed science laboratories. In 1993, he became the Founder Director of Plasma Plus, an Application & Research Laboratory and a not-for-profit scientific laboratory for training and research. He has been the Chief Executive Officer of Plasma Plus.

"Friendship has come a long way since its start at the turn of this century. Since then, the organization has spread the words throughout Europe and massively expanded its programme, interventions and initiatives across Bangladesh, this bringing long-term, holistic, sustainable solutions to people who have for generations been disregarded and unaddressed"



RUNA KHAN

Founder, Secretary and Executive Director

Board Member of The Global Dignity and Country chair of Global Dignity Bangladesh; Member of the Framework Convention on Global Health (FCGH) Advisory Board and Member of BIC Corporate Foundation. Published author and an internationally recognized speaker, received international recognitions and awards-Ashoka, Schwab, IDB and is the only Rolex Laureate from Bangladesh.





SHAMIM AHMED KHAN

Treasurer

Graduate and freelancer Poet. He has been involved with other NGOs, particularly with those who are working to rehabilitate and settle 'Biharies' (non-Bangalis) in Bangladesh who were settled here after 1971 liberation war. He is also the Vice-President of Bengali-Urdu Sahitya Foundation. He has been a keen goodwill builder for Friendship for many years.

"We need some more organizations like Friendship"

SYED NASIM MANZUR

Executive Member

Managing Director of Apex Footwear Ltd. He is on the Boards of a diverse set of individual businesses in Bangladesh that include notably Apex Pharma Ltd, Grey Advertising Bangladesh Ltd, Pioneer Insurance Limited, International Publications Limited, Society for Promotion of Bangladesh Art (SPBA) and Friendship.

"Actions speak louder than words, and in countries like Bangladesh, good intentions are not enough. Friendship has become an expert in the field of changing lives that, before them, had no dignity or hope. Friendship provides that through its myriad of interventions and efforts, and I am very proud to be a part of it all. Bangladesh is after all, my home and I would like to see it shine on the world's stage and become the great nation that I know it can be"



ENAYET-E-RABBI

Executive Member

A keen agriculturist and has worked in the Private Sector. He had a tenure with American Express Bank in the early 1970s. He works closely with his village Chars and is an active participant in the welfare of his landed community. He has been involved with Friendship for the last several years and is presently involved with Friendship as its well-wisher.

"Friendship has once again proven what makes it stand out. It is that the organization puts its beneficiaries first. Friendship acts according to their needs, and provides holistic, all-encompassing solutions that improve the overall lives of the poorest and most unaddressed people in the country."



SYED AFZAL HASAN UDDIN

Executive Member

Enrolled as an Advocate of the High Court Division of the Supreme Court of Bangladesh in 2001. Prior to joining Chambers Mr. Afzal worked for the Civil Litigation Department of Price Waterhouse in London from October 1995 to February 1998. He also assisted in the review of various operations of different foreign banks in London to ensure their compliance with the Banking Act 1987.

"I am indeed honoured and happy to be involved with Friendship and its various efforts and programmes over the years. Friendship is making a significant impact and difference in the lives of those people who needed it most, particularly the ultra-poor. The people of this country who once had resigned themselves to lives of poverty and destitute, can now live with dignity and hope"



FRIENDSHIP INTERNATIONAL BOARDS

FRIENDSHIP'S OVERSEAS ACTIVITIES

An invaluable source of strength and support for Friendship is its network of friends from around the world. Their continued assistance plays a crucial role in helping Friendship restore the dignity of marginalized communities in which it works. Contrary to the popular practice of carrying pre-determined support to the grassroots level, Friendship took the reverse path of raising voices from the community and getting them heard through an international platform so that their needs can be addressed. These voices resonate in the generous support extended by passionate individuals who have responded by endorsing, counselling and campaigning for Friendship's work. Friendship's International offices are instrumental in ensuring to provide the operations in Bangladesh with significant financial resources and also a growing capacity and network in terms of expertise.

FRIENDSHIP INTERNATIONAL



Runa Khan
Co-Chair, Friendship
International
Founder and Executive
Director, Friendship



Marc Elvinger
Co-Chair, Friendship
International
Chair, Friendship
Luxembourg



**HRH Princess
Esmeralda of Belgium**
Member, Friendship
International
Chair, Friendship Belgium



William Lebedel
Member, Friendship
International
Chair, Friendship France



Dorothee Ter Kulve
Member, Friendship
International
Chair, Friendship
Netherlands



Kenneth Hay
Member, Friendship
International
Chair, Friendship UK

FRIENDSHIP BELGIUM

- HRH Princess Esmeralda of Belgium, Chair
- Pierre Schmitz, Secretary
- Marc Elvinger, Treasurer
- Runa Khan, Member
- Roland Vaxelaire, Member
- Paolo Pellizzari, Member

FRIENDSHIP FRANCE

- William Lebedel, Chair
- Nicolas Depoorter, General Secretary
- Marine de Bazelaire, Member
- Marc Elvinger, Member
- Runa Khan, Member
- Benoît Miribel, Member
- Françoise Monard, Member
- Laure Vincotte, Member
- Alain Cojean, Member

FRIENDSHIP LUXEMBOURG

- Marc Elvinger, Chair
- Kenneth Hay, Secretary
- Roger Spautz, Treasurer
- Philippe Depoorter, Member
- Eilo Elvinger, Member
- Patrick Losch, Member
- Jane Wilkinson, Member

FRIENDSHIP NETHERLANDS

- Dorothee ter Kulve, Chair
- Caroline Noordhoek Hegt, Secretary
- Sander Nieuwland, Treasurer
- Runa Khan, Member
- Olaf Litjens, Member
- Henriette Lurvink, Member
- Michel van der Graff, Member

FRIENDSHIP UK

- Kenneth Hay, Chair
- Marc Elvinger, Treasurer
- Jean Peters, Secretary
- HRH Princess Esmeralda of Belgium, Member
- Runa Khan, Member

HIGHLIGHTS



10TH YEAR ANNIVERSARY OF FRIENDSHIP NETHERLANDS CELEBRATED

An inspiring afternoon was organised on 'Inclusive Citizenship' to celebrate the 10th year anniversary of Friendship Netherlands and launching of the HiiL Report: "Justice Needs & Satisfaction in Bangladesh 2017" on 17th May at The Hague Humanity Hub, Netherlands. The report was based on a recent justice survey need report and sets out to present the current state of justice in Bangladesh.



FRIENDSHIP-KPMG INTEGRATED PROJECT

KPMG has set up a special project with Friendship Luxembourg, spanning five years from January 2017 – December 2021. The KPMG-Friendship Integrated Project aims to help the inhabitants of Goynar Potoi, a little river island or "char" with a population of 2126 in 536 households, on the Brahmaputra river in Northern Bangladesh. The char that KPMG sponsors is very remote, and also particularly exposed to the elements so the threat of natural disasters like erosion, flooding, drought and cyclones is very high. As a result, there is a severe lack of permanent infrastructure and basic services, such as hospitals and schools. The project will be involved in 5 Sectors thereby significantly improving the char-dwellers living conditions, and establishing long-term life perspectives for the people of Goynar Potoi.



THE CONFERENCE-DEBATE ON ROHINGYA

Friendship France organized the conference-debate: "Rohingyas: nine months after the beginning of the crisis: where do we stand?" on 22nd May 2018 at the IRIS: The French Institute for International and Strategic Affairs, 2 bis rue Mercœur, Paris 11. The speakers at the IRIS Conference were- Frederic Debomy, Specialist of Myanmar & author, William Lebedel, Chariman, Friendship France, Benoit Miribel, CE of Mérieux Foundation and Honorary President of Action contre la Faim (ACF) and Alice Baillat: PhD, Bangladesh specialist.



THE PRINTEMPS SOLIDAIRE 2017 CONCERT INVITED RUNA KHAN AS KEY NOTE SPEAKER

The Printemps Solidaire 2017 Concert in Paris was Arranged as part of a major mobilization campaign to defend international solidarity, Runa Khan was invited as a keynote speaker and be a part of the much-needed movement for the world.



'BANGLADAY' IN PARIS

Friendship in partnership with Goodplanet Foundation organized 'BanglaDAY' at Domaine de Longchamp, Paris on 10th September 2017 to celebrate the culture and diverse beauty of Bangladesh. The event presented the visitors an opportunity to discover Bangladesh and its culture through various engaging activities throughout the day. Runa Khan, Founder and Executive Director of Friendship, Yann Arthus-Bertrand, Founder, Goodplanet Foundation, and William Lebedel, Chair, Friendship France were present at the event and also had the opportunity to raise awareness on the various challenges the country is facing, such as the August floods that has affected millions of its inhabitants.



THE RULE OF LAW AND GOOD GOVERNANCE ROUNDTABLE

Luc Frieden, Former Minister of Finances, Defence and Justice, Luxembourg, Runa Khan, Founder and Executive Director of Friendship and Marc Elvinger, Chair, Friendship Luxembourg participates at the Rule of Law and Good Governance Roundtable held on 19 October 2017 by Elvinger Hoss Prussen. The round-table consisted of presentation/discussion about good governance, the Rule of Law and Friendship's Good Governance programme.

FRIENDSHIP LUXEMBOURG CELEBRATES DIVERSITY AND LUXEMBOURG'S GROWING SOCIAL IMPACT ECOSYSTEM

Friendship Luxembourg was invited to participate in an event celebrating diversity and Luxembourg's growing social impact ecosystem. This summertime event was organized by Luxembourg Microfinance and Development Fund in partnership with the Ville de Luxembourg on July 11th at Tramschapp, Luxembourg



PRIME MINISTER OF LUXEMBOURG AT GARDEN PARTY

Friends of Friendship hosted a Garden Party on 1st May in Luxembourg where Friendship scarves, replica boats and photos of Bangladesh were displayed. Prime Minister Xavier Bettel, Colette Flesch, Former Minister of Economics and Minister of Justice, Jean Hamilius, Former Minister of Economics as well as Lydie Polfer, Mayor of Luxembourg City were present on this occasion.



LYCÉE DE GARÇONS LUXEMBOURG SUPPORTS FRIENDSHIP CODE OF ETHICS

Runa Khan, Founder and Executive Director of Friendship attended an event on 20th October 2017 at the Lycée de garçons Luxembourg to speak to the students about the work that Friendship does and on the necessity of Code of Ethics in creating future leaders. She spoke about the importance of Code of Ethics which has been implemented in all Friendship schools and also addressed the current Rohingya Crisis in Bangladesh. The event was followed by a charity dinner by LGL high school in Luxembourg.

FRIENDSHIP LUXEMBOURG RAISED FUNDS FROM HANDCRAFTED ITEMS

On Diversity Day, Friendship Luxembourg raised funds through its handcrafted items from Nodi - Colours From the Chars at KPMG's office. The items are made using traditional hand-operated looms in Friendship Weaving Centres located in the Chars in Northern Bangladesh.

MINISTÈRE DU DÉVELOPPEMENT DURABLE ET DES INFRASTRUCTURES SUPPORTS MANGROVE REFORESTATION

In its commitment to fight climate change in developing countries, The MDDI: Ministère du Développement durable et des Infrastructures has recently approved a 5-year project by Friendship Luxembourg. The global objective of this project is the plantation of mangroves forests for environmental sustainability in Bangladesh to enhance adaptation efforts towards climate change and to improve the resilience of protective ecosystems in Satkhira District, involving coastal communities and stakeholders by creating impact awareness.



LUXEMBOURG BAR ASSOCIATION APPROACHED FOR PARALEGAL TRAINING

Marc Elvinger, Chair, Friendship Luxembourg presented Friendship's Inclusive Citizenship programme to nearly hundred members of the Luxembourg Bar Association on 28th March to enhance the training of Friendship's legal team members especially the paralegals in the field. Lawyers were encouraged to volunteer for a mission in Bangladesh to share their knowledge and expertise.



STRATEGIC PLANNING WORKSHOP

A 2-day long Strategic Planning Workshop was held in Friendship Centre, Gaibandha on 9-10 December 2017 reviewing the annual activities of the year and planning Friendship's long-term goals along with its strategic plan for the year 2018 to 2020. The workshop was conducted by Kenneth Hay, Chair of Friendship UK. Runa Khan Founder and Executive Director, Friendship, Marc Elvinger, Chair, Friendship Luxembourg, Claude Witry, Member of SAP Team and leaders of all Sectors and Central Services and other members of Friendship International also participated in the workshop.

THE NEXTGEN TEAM MEETS RUNA KHAN

The Nextgen team met with Runa Khan on 19th Oct at Banque de Luxembourg when the current team introduced a new team of Nextgen representatives. Earlier in March 2017, the Nextgen team visited Bangladesh to see Friendship's interventions for marginalized people in remote areas of the country. The programme was supported by Banque de Luxembourg for future family business leaders.

CENTRAL SERVICES AND ORGANIZATIONAL STRENGTHENING

OUR DEPARTMENTAL ACTIVITIES

The success of Friendship's Strategy for each Sector is dependent upon the essential support of the Central Services. Central service is directly in service of implementing the projects. There are 13 Central Services units.

The objective of Friendship's organizational strengthening programme is to ensure that the level of essential support from the Central Services meets the needs of the organizational as it grows to reach the goals and objectives targeted in the Sectors.

The main activities of the Central Services, whose staff work frequently in the field, as well as in the central and regional offices, are:



01

FIELD OPERATIONS

- Guides and assists programme staff in all aspects of the set-up, implementation and completion of projects.
- Builds working relationships with the local govt. administration, local government bodies and the community.
- Provides emergency and crisis management in times of natural or man-made disasters.
- Manages and maintains Friendship's field offices and Training Centres including security.
- Organize and manage the field visit including all required arrangements for Friendship personnel, donors, volunteers and guests.
- Manages and maintains all types of organizational assets in Friendship Field offices.
- Collection of project activity certificate from local administration as well as trade license from local authority for individual project in each year.
- Develop regular visit schedule & ensure necessary logistics & security for National, International & Donors Visitors.

02

FLEET MANAGEMENT

- Maintains the floating hospital ships and their equipment in compliance with all maritime regulations, ensuring safety of the ships, staffs and visitors and taking into consideration preparation for emergencies for effective delivery of health services in remote riverine and coastal areas.

03

ADMINISTRATION

- Maximises efficiency in administration on all Friendship projects.
- Manages and maintains Friendship Offices and Training Centre, including their security.
- Manages all fixed assets (Including vehicles).
- Manages all required transport arrangements for Friendship personnel, donors, volunteers and guests.

04

EVALUATION AND RESEARCH

- Coordinates research work relevant to Friendship's activities and prepares dissemination of relevant reports and presentations.
- Establish networking with academics, researchers, universities on subjects relevant to Friendship.

05

PROCUREMENT

- Manages and coordinates the purchasing and supply activity of the organization with a view to obtaining the required quality of goods on time with best price and at the best available purchase conditions.

06

INFRASTRUCTURE DEVELOPMENT

- Responsible for the planning, supervision and implementation of all construction work undertaken by Friendship.

07

COMMUNICATIONS

Responsible for all aspects of internal and external communications, including:

- Development and implementation of the Friendship brand.
- Management of the website and other social media platforms.

08

HUMAN RESOURCES AND ORGANIZATIONAL DEVELOPMENT

Guides and manages the provision of all Human Resource services in the organization, including:

- Recruitment and retention of personnel.
- Training and career development.
- Compensation and benefits.
- Employee relations.
- Volunteer Management.

09

INFORMATION SYSTEMS

- Collects and collates data from the Sectors and Central Service Units and generates reports for the use of Management and other stakeholders.
- Develops and maintains certain specialist software.
- Designs, develops and implements ICT projects prioritised by Management.
- Manages all aspects of Friendship's IT infrastructure, including acquisition and maintenance of hardware, internet connectivity, firewalls, security and back-up systems.





10

FINANCE

- Establishes and assures the implementation of appropriate internal financial controls.
- Provides instructions for and completes the preparation of budgets and financial reports, including the audited financial statements.
- Assures compliance of all financial reports with the appropriate accounting standards.
- Advises on the structure and delegation of financial authority for commitments and payments made.

11

COMPLIANCE AND LEGAL

Works closely with Sectors to:

- Reviews and advises on legal aspects of all significant contracts and internal policies.
- Acts as depository for all internal policies and significant contracts.
- Advises Sectors and Central Service Units on matters of compliance with internal policies.
- Receives audit reports on compliance matters from Internal Audit and advises on resolution of any related issues.
- Coordinates internal confirmations of compliance.

12

INTERNAL AUDIT

- Assist the management by providing independent reports on operations and performance.
- Assess the effectiveness of internal controls.
- Add value by providing recommendations regarding operational efficiency and effectiveness of risk management and internal control systems.

13

PARTNERSHIP DEVELOPMENT

Works closely with Sectors to:

- Maintain effective communications with existing and potential donors.
- Coordinate fundraising activities.
- Ensure quality of reporting to donors and partners.

OTHER IMPORTANT NEWS AND EVENTS

WHAT ELSE WE HAVE BEEN UPTO



FRIENDSHIP ATTENDS THE 2ND INTERNATIONAL CONFERENCE ON DISABILITY AND DISASTER RISK MANAGEMENT

Friendship's Climate Change Adaptation and Disaster Management (CCA-DM) sector attended the 2nd International Conference on Disability and Disaster Risk Management hosted by Ministry of Disaster Management and Relief on 15th-17th May 2018. The conference focused on addressing disaster risk management and disability issues during humanitarian crisis, which was strongly highlighted in the World Humanitarian Summit in 2016 and in relevant documents.



RUNA KHAN JOINS AS PANELIST AT ASIAN FORUM ON ENTERPRISE FOR SOCIETY 2018

"Innovation must address the need of the people and maintain the quality of work." Runa Khan, Founder and Executive Director of Friendship in the panel discussion on "How can Healthcare be inclusive?"- at Asian Forum on Enterprise for Society 2018 in Manila on 18th April.



THE FIRST DISPLAY CENTRE FOR COLOURS FROM THE CHARS BY FRIENDSHIP OPENED

The first display centre for Colours from the chars by Friendship was officially opened by Runa Khan, Founder and Executive Director of Friendship on 8th May 2018. The fashion brand is an initiative to provide employment and entrepreneurship opportunities to people from marginalized communities especially women living in the remote riverine islands (chars) of Bangladesh.



FRIENDSHIP'S 3-TIER HEALTHCARE APPROACH WAS PRESENTED AT THE JOHNSON & JOHNSON ASIA-PACIFIC MEDICAL DEVICES LEADERSHIP DIALOGUE

"Friendship truly believes in 'localized innovation'- customized according to the very specific needs of the communities." Runa Khan, Founder and Executive Director of Friendship speaks about Friendship's 3-tier healthcare approach to deliver healthcare solutions for the remote communities in Bangladesh at the Johnson & Johnson Asia Pacific Medical Devices Leadership Dialogue in Bangkok.



THE EO SOCIAL BUSINESS SUMMIT & IMPACT AWARDS 2018' DELEGATES JOIN CULTURAL EXCURSION ON FRIENDSHIP BOAT

As a part of 'My EO Engage Summit 2018' hosted by the Bangladesh Chapter of the global Entrepreneurs' Organization (EO), 'The EO Social Business Summit & Impact Awards 2018' delegates went on an excursion on Friendship's Cultural Preservation sector's flagship boat, the B613 on the Meghna river, Narayanganj on Tuesday 6 March 2018. Brian Brault, EO Global Chairman, Khaled Hossain, President of EO Bangladesh, Tahsin Aman, MyEO Chair and Mehnaz Tabassum MyEO Vice Chair of Bangladesh were present among the 15-member delegation team on the boat.



FRIENDSHIP DISPLAYED ITS INITIATIVES AT DIGITAL INNOVATION FAIR 2018

Friendship displays its innovative and digitized initiatives at the 'The Digital Innovation Fair 2018' held on 25 -27 February 2018 arranged by the District Commissioner (DC) office, Cox's Bazar in collaboration with a 2i - Access to Information. These initiatives help deliver essential educational and health services to the marginalized communities living in the northern remote riverine islands and coastal areas of the country. The fair was arranged to raise public awareness about e-services by government and private organizations.



FRIENDSHIP CO-HOSTS THE 3RD SESSION ON 'CLIMATE INDUCED DISPLACEMENT & REHABILITATION'

Friendship co-hosted the 3rd session on 'Climate Induced Displacement & Rehabilitation' to provide the opportunity to multi-stakeholders for knowledge and experience sharing on issues related to Climate Change and to develop a common framework of action contributing to enhanced resilience of communities. At the workshop, Friendship highlighted its experience with climate change issues while dealing with natural disasters and its innovative solution to rehabilitation: an oval shaped raised plinth which help break the flow of water during the floods.



FRIENDSHIP CENTRE SHOWCASED AT THE SAM SCHWEIZERISCHES ARCHITEKTUR MUSEUM, BASEL

As a part of the Bengal Stream: The Vibrant Architecture Scene of Bangladesh which took place in December 2017 at the Swiss Architecture Museum, Basel, Switzerland in collaboration with Bengal Institute. Runa Khan, Founder and Executive Director of Friendship and 2016 Aga Khan Award for Architecture recipient for the Friendship Centre, Gaibandha, has delivered a lecture entitled: "The poor cannot afford poor solutions", at the SAM Schweizerisches Architektur museum, Basel, Switzerland, on 15 March 2018.



RUNA KHAN JOINS GLOBAL DIGNITY LEADERSHIP RETREAT

Global Dignity's work with youth groups have been discussed by Runa Khan, Country Chair of Global Dignity Bangladesh in a discussion with Angélica Fuentes and Ruma Bose at the Global Dignity Leadership Retreat.



OPEN BUDGET ANNOUNCEMENTS INCORPORATED

Friendship incorporates with multiple Union Parishad (local government) in the Northern Bangladesh for open budget announcements to ensure transparency, accountability and to help aid better budget allocations towards development especially the marginalized living in the chars.



RUNA KHAN SPEAKS AT ASIA PACIFIC MEDTECH FORUM 2017

Friendship's journey was shared by Runa Khan, Founder and Executive Director at Asia Pacific MedTech Forum 2017 in Singapore.



FRIENDSHIP WAS PRESENTED AT THE ROUNDTABLE ORGANIZED BY THE FONDATION MÉRIEUX

The Fondation Mérieux marked its 50 years of fighting against infectious diseases on 14th September 2017. Runa Khan, Founder and Executive Director of Friendship attended the event as a Roundtable Panelist representing Friendship and its work on health and education for the vulnerable population in Bangladesh. More than 150 scientists, researchers, doctors, biologists, humanitarian actors and representatives of international organizations gathered at this international meeting at Les Pensières Center for Global Health, France.

NATIONAL AND INTERNATIONAL DAYS OBSERVED

Friendship participated in rallies, discussion sessions, quiz and art competitions, drama sessions and many other activities in its working areas throughout the year on several National and International Day observances like World Environment Day, World Health Day, The National Disaster Preparedness Day (NDPD), International Women's Day, International Mother Language Day, The International Day for Disaster Risk Reduction and The International Literacy Day observed focussing on the agenda and theme of the respective Days. Several distinguished guests from Government and Non-Government sectors attended these events.

FRIENDSHIP DISTRIBUTES WINTER CLOTHES DONATED BY ORYX BANGLADESH

Amidst the bitter cold wave which has hit Bangladesh since the beginning of January in 2018, Friendship has distributed winter clothes donated by ORYX Bangladesh to approximately 500 households in Gaibandha who are badly vulnerable to the cruel winter spell.



MOU SIGNED BETWEEN STANDARD CHARTERED AND FRIENDSHIP

An MoU has been signed between Standard Chartered and Friendship to provide 400 cataract surgeries to the marginalized coastal communities in Bangladesh through Rongdhonu Friendship Hospital. Naser Ezaz Bijoy, CEO, Standard Chartered Bank - Head Office and Runa Khan, Founder and Executive Director, Friendship signed on behalf of their respective organizations.



SEMINAR ON "IMPORTANCE OF DIGNITY IN THE BUSINESS CURRICULUM" AT NORTH SOUTH UNIVERSITY

The North South University School of Business and Economics (NSU SBE) organised a seminar on "Importance of Dignity in the Business Curriculum" on Sunday, 30th July 2017. Inspired by the work of Friendship NGO and Global Dignity in Bangladesh, NSU SBE invited Ms Runa Khan, Founder and Executive Director of Friendship and Country Chair of Global Dignity as the Guest of Honour. Around 150 students, faculty members and guests attended the seminar. Students shared stories of empathy, courage, integrity, and dignity during the event's interactive session which was facilitated by Ahmed Toufiqur Rahman, Inclusive Citizenship, Friendship.



40TH ANNIVERSARY CELEBRATION INVITES ROLEX LAUREATE RUNA KHAN

To celebrate the 40th anniversary of Rolex brand, they initiated an Exhibition, which was inaugurated on 20th September 2017 at the Royal Academy of Fine Arts of San Fernando in Madrid. Runa Khan, Founder and Executive Director of Friendship attended the event as one of the four Rolex Laureates of recent years. The event was held in Spain for the first time to tell the story of the Rolex Awards, their laureates and how their projects are helping to improve the quality of life in different parts of the world.



AYESHA TAASIN KHAN ATTENDED THE '1ST ASIAN LEADERSHIP COLLOQUIUM ON LEGAL EMPOWERMENT AND ACCESS TO JUSTICE'

Ayesha Taasin Khan, Director Inclusive Citizenship & Head of Education, attended the '1st Asian Leadership Colloquium on Legal Empowerment and Access to Justice' held in Bangkok from 13th to 15th December 2017 organized by Centre for Peace and Justice, BRAC University. 40 leaders from the region attended the Colloquium. The aim of the event was to Learn about the various activities and programmes being undertaken at the country and regional level on legal empowerment and access to justice, showcasing successes and challenges, as well as collectively brainstorm on legal empowerment innovations that may lead to more sustainable efforts.



FRIENDSHIP PARTICIPATES IN AN INTERACTIVE SESSION ORGANIZED BY BRAC UNIVERSITY

Students of BRAC University, Savar Campus participated in an interactive session on July 22nd 2017 with distinguished guest, Ms. Runa Khan, Founder and Executive Director of Friendship as part of their Residential Semester. The day entailed an experience sharing platform for students giving them an opportunity to meet successful leaders in the community to learn about achieving leadership success in life. Ms. Runa Khan shared her unique experience with 800 students, faculty and staff members of BRAC University on the day giving them an insight about the birth of Friendship and its journey so far.



FRIENDSHIP ATTENDED THE FIRST EVER 'DEVELOPMENT EXPOSITION 2017'

The first ever 'Development Exposition 2017' was organized by the Department of Development Studies, University of Dhaka on 27th August 2017 at Muzaffar Ahmed Choudhury Auditorium. As a part of the event, an Intradepartmental policy contest was held where Runa Khan, Founder and Executive Director of Friendship participated as the judge. The purpose of the event was to celebrate ideas, intellect, abilities and possibilities. It involved a gathering of both young and experienced development actors who will connect innovative ideas, to create one strong chain of positive change.



RUNA KHAN AT AIDEX DHAKA CONFERENCE

Runa Khan, Founder and Executive Director shared her experience at a Panel Discussion titled 'Forces Inciting Change in Bangladesh' at AidEx Dhaka Conference in 19 July 2017.



FRIENDSHIP HEALTH PROGRAMME AT THE ASHOKA BANGLADESH SELECTION PANEL FOR YOUTH VENTURE

Friendship Health programme at the Ashoka Bangladesh selection panel for the Youth Venture to inspire teen innovators as young leaders who will be selected on the basis of their demonstrated passion and commitment towards social change, leadership potential, and their aspiration to become change representatives for their society.

FINANCIAL REPORT



AUDIT AND FINANCIAL REPORT

BREAKDOWN OF THIS YEAR'S FINANCES



ATIK KHALED CHOWDHURY
Chartered Accountants

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e-mail : atik.khaled@gmail.com
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AUDITORS' REPORT

We have audited the accompanying Financial Statements of Friendship which comprise Consolidated Statement of Financial Position as on as at 30 June 2018 with related Consolidated Statement of Comprehensive Income and Consolidated Statement of Receipts and Payments together with Notes thereto for the year then ended.

The preparation of these financial statements is the responsibility of the management of the Organization. Our responsibility is to express an independent opinion on these financial statements based on our audit.

We have conducted our audit in accordance with the Bangladesh Standards on Auditing (BSA). These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates and judgments made by the management, as well as evaluating the overall presentation of financial statements. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements prepared in accordance with Bangladesh Financial Reporting Standards (BFRS), give a true and fair view of state of Organization's affairs as of 30 June 2018 and of the results of its operations for the year then ended and comply with other applicable laws and regulations;

We also report that:

- 1) we have obtained all the information and explanations to the best of our knowledge and belief necessary for the purpose of our audit and made due verification thereof;
- 2) in our opinion, the Organization has maintained the books of accounts as per requirement so far as appeared from our examination and
- 3) the Consolidated Statement of Financial Position, Consolidated Statement of Comprehensive Income and Consolidated Statement of Receipts & Payments are in agreement with the books of account.

Dhaka, 26 November 2018

Atik Khaled Chowdhury
Chartered Accountants



Consolidated Statement of Financial Position As at 30 June 2018

Particulars	Notes	2018 TAKA	2017 TAKA
Property & Assets			
Non-current Assets			
Property, Plant and Equipment	4	225,636,862	174,550,403
Current Assets			
Cash and Cash Equivalents	5	58,927,434	82,781,652
Loans, Advances, Deposits and Prepayments	6	81,703,066	74,923,376
Inventory	7	7,631,736	1,923,929
Receivable	8	12,497,492	1,83 8,021
Restricted Fund	10	53,313,482	(10,286,367)
Sub-Total		214,067,210	151,180,611
Total Taka		439,704,072	325,731,014
Fund and Liabilities			
Unrestricted Fund	11	314,792,246	277,425,592
Revaluation Reserve		13,843,318	13,843,318
Current Liabilities			
Donations and Grants Received in Advance	12	297,614	575,547
Payables to Suppliers	13	72,273,368	17,698,964
Provision for Expenses	14	8,167,349	9,469,031
Accrued Expenses	15	17,822,208	3,445,333
Other Liabilities	16	12,507,969	3,273,229
Sub-Total		111,068,508	34,462,104
Total Taka		439,704,072	325,731,014



Executive Director
Dated: Dhaka,
26 November 2018

The annexed notes 1-19 form an integral part of
these Financial Statements.



Director
Signed in term of our
report of even date



Atik Khaled Chowdhury
Chartered Accountants

Consolidated Statement of Comprehensive Income For the year ended 30 June 2018

Particulars	Notes	2018 TAKA	2017 TAKA
Income			
Donations / Grants	17	841,499,026	609,697,850
Bank Interest	18	21,308	73,116
Total Income		841,520,334	609,770,966
Expenditure			
Personnel		322,367,190	255,955,513
Office Rent		14,901,375	12,447,931
Utilities		3,698,776	2,559,038
Local Conveyance		4,842,550	1,915,156
Travel Perdiem		23,081,358	19,910,793
Printing & Stationery		3,608,342	2,193,664
Telephone & Internet		5,235,951	4,170,958
Office Maintenance		3,559,283	2,128,168
Fuel & Oil		14,801,358	18,420,781
Repair & Maintenance		6,008,337	9,406,005
Recruitment		200,246	21,429
Hospital Construction		17,414,731	21,269,263
Survey, Monitoring & Evaluation		8,114,559	3,099,744
Training, Meeting & Workshop		47,098,107	40,909,403
Renewal of Licence & Registration		1,093,806	757,164
Direct Project Costs		336,169,350	185,022,992
Professional Fees		3,986,415	1,430,153
Bank Charges		648,497	320,738
Depreciation	4	20,963,565	22,565,405
Other Costs		3,726,538	5,266,668
Total Expenditure		841,520,334	609,770,966



Executive Director
Dated: Dhaka,
26 November 2018

The annexed notes 1-19 form an integral part
of these Financial Statements.



Director
Signed in term of our
report of even date



Atik Khaled Chowdhury
Chartered Accountants

Consolidated Receipts and Payments Statement For the year ended 30 June 2018

Particulars	Notes	2018 TAKA	2017 TAKA
Receipts			
Opening Balance			
Cash In hand		154,715	586,519
Cash In Banks		82,626,937	89,019,706
Sub-Total		82,781,652	89,606,225
Receipts			
Donation/Grants	9	804,364,491	622,273,689
Bank Interest	18	21,308	73,116
Sub-Total		804,385,799	622,346,805
Loans and Advances Realized		207,031,269	145,333,580
Total Taka		1,094,198,720	857,286,610
Payments			
Personnel		304,200,800	255,955,513
Office Rent		14,901,375	12,434,189
Utilities		3,677,031	2,557,629
Local Conveyance		4,855,550	1,915,156
Travel Perdiem		22,859,544	19,658,212
Printing & Stationery		3,099,569	2,129,098
Telephone & Internet		5,224,551	4,169,482
Office Maintainance		3,453,960	2,091,067
Fuel & Oil		13,047,390	18,097,974
Repairs & Maintenance		5,891,498	9,397,587
Recruitment		200,246	20,994
Hospital Construction		2,123,690	15,991,908
Survey, Monitoring & Evaluation		6,986,598	2,905,220



Executive Director
Dated: Dhaka,
26 November 2018

The annexed notes 1-19 form an integral part
of these Financial Statements.



Director
Signed in term of our
report of even date



Atik Khaled Chowdhury
Chartered Accountants

Training, Meeting & Workshop		46,607,729	39,827,535
Renewal of License & Registration		1,093,806	755,974
Direct Project Costs		283,735,274	175,594,676
Professional Fees		3,146,666	583,192
Bank Charges		648,497	320,739
Other Costs		3,511,335	5,250,814
Sub-Total		729,265,109	569,656,948
Fixed Assets Purchased		72,048,863	28,836,064
Loans and Advances		213,810,959	156,714,701
Payments to Suppliers	13	4,097,153	3,933,386
Provisional Expenses	14	9,520,058	4,166,647
Accrued Expenses	15	3,310,500	6,502,047
Other Liabilities	16	3,224,644	4,695,165
Sub-Total		306,012,177	204,848,010
Closing Balance	5		
Cash in hand		383,662	154,715
Cash at Banks		58,537,772	82,626,937
Sub-Total		58,921,434	82,781,652
Total Taka		1,094,198,720	857,286,610

Executive Director
Dated: Dhaka,
26 November 2018

The annexed notes 1-19 form an integral part
of these Financial Statements.

Director
Signed in term of our
report of even date

Atik Khaled Chowdhury
Chartered Accountants



Allocation of Project Direct Cost and Support Cost

Sl. No.	Particulars	FY 2017-2018 in %	FY 2016-2017 in %
1	Project Direct Cost to Total Cost	90%	88%
2	Support Cost to Total Cost	10%	12%
3	Project Direct Cost to Total Cost:		
3.1	Project Direct Personnel Cost to Total cost	32%	33%
3.2	Project Direct Operation (Activity) Cost to Total Cost	47%	41%
3.3	Project Direct Running Cost to Total Cost	11%	14%

Note:

1. Total Cost= Project Direct Cost +Support Cost

2. Project Direct Cost includes:

Project Direct Personnel Cost

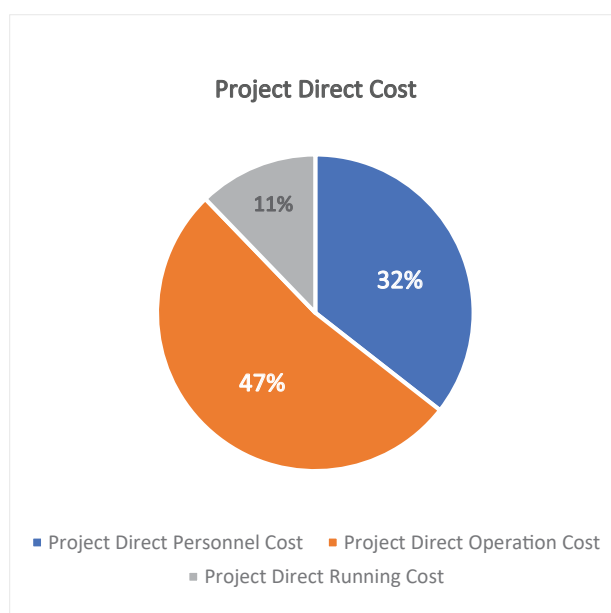
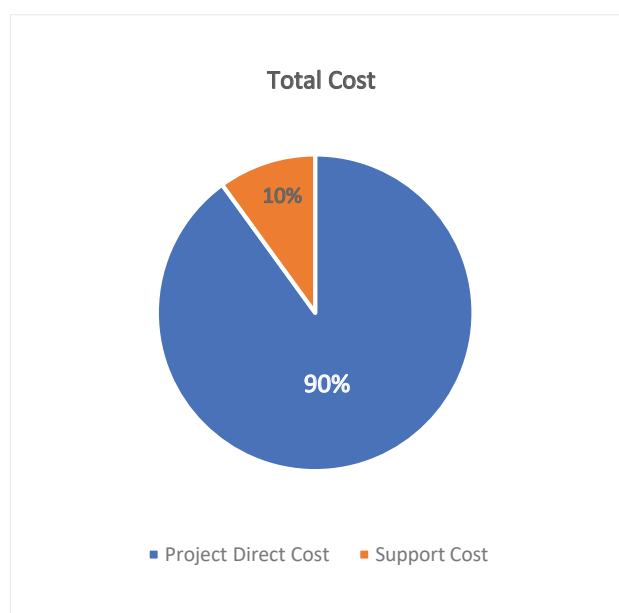
Project Direct Activity Cost (including medicine & consumable cost, Good governance, Justice, human rights, school & Plinth, construction, training, seminar, workshop, orientation & awareness cost etc.)

Project Direct Running Cost (including office rent, utility, printing & stationery, Travel & conveyance, audit, bank charge etc.)

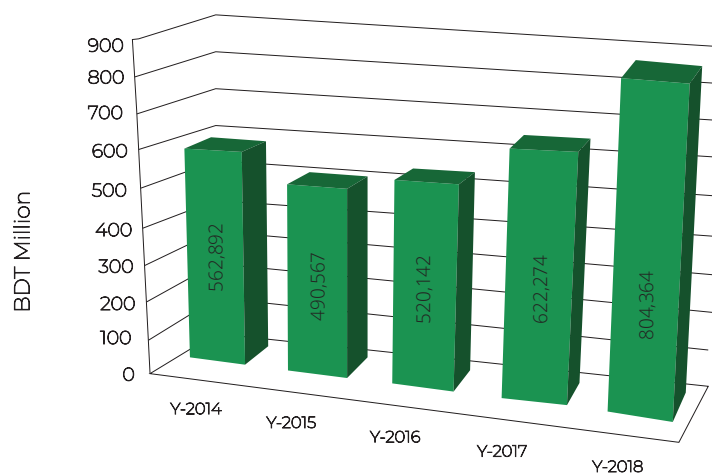
3. Support Cost:

Support personnel cost

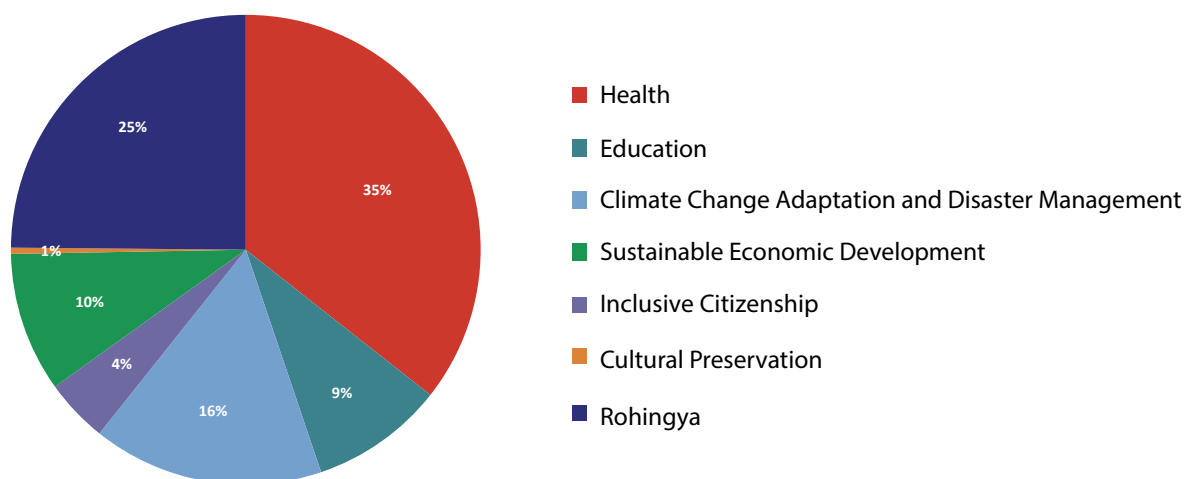
Support running cost

Total Cost and Project Direct Cost in Graphs :

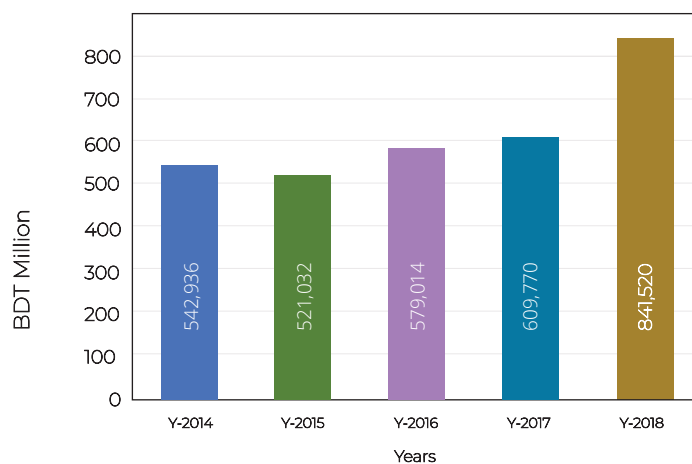
LAST 5 YEARS' GRANTS



SECTORWISE FUND ALLOCATION



LAST 5 YEARS' EXPENDITURE



SIGNIFICANT ACCOUNTING POLICIES

1. Presentation and Functional Currency

The figures in the financial statements are shown in Bangladeshi currency (i.e. BDT). Foreign currency donations have been converted into Bangladeshi Taka at the rate prevailing at the time of transaction.

2. Basis of Accounting

The Consolidated Financial Statements have been prepared in accordance with Bangladesh Financial Reporting Standards (BFRS). Friendship generally follows the accrual basis of accounting or a modified form thereof for key income and expenditure items, wherever appropriate; such principles are explained in the following notes. The financial statements are prepared on a going concern basis and the following standards have been adopted:

BAS 01-Presentation of Financial Statements

BAS 07-Statement of Cash Flows

BAS 08-Accounting Policies, Changes in Accounting Estimates and Errors

BAS 16-Property, Plant and Equipment

BAS 18-Revenues

BAS 19-Employee Benefits

BAS 20-Accounting for Government Grants and disclosure of Government Assistance

BAS 21-The Effects of changes in Foreign Exchange Rates

BAS 37-Provisions, Contingent Liabilities and Contingent assets

3. Basis of Consolidated Financial Statements

Friendship maintains its books of account and records on a programme or project basis. The Head Office maintains records of all treasury, investment and management functions. All grant balances, including those for programmes, are held by the Head Office and transferred to programmes as required. The balances between projects are eliminated upon combination for the purposes of presentation of the financial statements.

4. Accounting for Income / Grants

Friendship receives contributions from various donors and these contributions are recognised when Friendship has an irrevocable entitlement to receive future economic benefits and the amounts are reliably measured. In accordance with BAS 20, income can be recognized to the extent of expenditure incurred.

5. Accounting for Expenses

All expenditure is accounted for on the accrual basis and is recognised where there is a legal and constructive obligation to pay. Expenditure impacting all projects (such as personnel costs or training) is classified under headings that indicate the nature of the cost. Costs that are of such a nature that they are not shared among different projects (such as those incurred for the procurement of medicine or educational material) are classified as Direct Project costs"

6i. Property, Plant and Equipment

Fixed Assets are stated at cost less accumulated depreciation. The cost of a fixed asset comprises its purchase price, import duties and non-refundable taxes after deducting trade discounts and any costs directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the intended manner. Depreciation on all fixed assets including additions for the year have been charged using the straight-line method; no depreciation is charged in the month of disposal. Depreciation of fixed assets except freehold land is charged at the following rates per annum:

Rate of Depreciation

Category of Assets	Rate of Depreciation
Ships	8%
Buildings	5%
Computers and Accessories	20%
Medical Equipment	15%
Office Equipment	20%
Furniture & Fixtures	10%
Boats	15%
Solar Systems	20%
Vehicles	20%

Project fixed assets are not recognized as assets when the duration of the project is less than one year.

ii. Recognition of Fixed Assets

The cost of replacing part of an item of property or equipment is recognized in the carrying amount of the item, if it is probable that the future economic benefits embodied within the part will flow to the organization and its cost can be reliably measured. The costs of the day to day servicing of property and equipment are recognized in the statement of income and expenditure as incurred expenditure.

The costs of buildings under construction are treated as expenditure in the period during which they are incurred. On completion of the project, the assets are recorded as fixed assets on the basis of a valuation by an independent valuer, and the corresponding amount is credited to the Unrestricted Fund.

iii. Sale of Property, Plant and Equipment

Sale of fixed assets is determined on the basis of the highest bid. Gains or losses on the sale of assets are recognized in the statement of expenditure as per BAS 16, property, plant & Equipment.

7. Accounting for Fund Balances

Income from donor grants is recognized when the conditions on which they depend have been met. Friendship's donor grants are mainly for the use of projects/programmes. Income from these grants is recognised considering the related year and the extent to which they match the level of utilization/expenditure. Remaining amounts are classified in the Restricted Fund. Donor grants received for future years are recorded as liabilities under the heading Donations and Grants Received in Advance in the Statement of Financial Position. In cases where Donor Grants received are less than amounts utilized, the remaining portion due is recognized as an asset in the Statement of Financial position.

8. Restricted and Unrestricted Fund

Funds are classified based on the existence or absence of donor-imposed restrictions. Accordingly, Friendship's Funds are classified and reported as follows:

- i. Restricted Fund: Funds that are subject to donor-imposed restrictions i.e. related to a specific project or purpose.
- ii. Unrestricted Fund: Funds that are not subject to donor-imposed restrictions or whose donor-imposed restrictions have expired.
- iii. In kind Donation: In kind donations are recognized, after proper valuation by an appropriate valuer. Thereafter the Fund is adjusted in line with the depreciation of the related asset.

9. Provision for liabilities

Provisions for liabilities are recognized when Friendship has a present obligation as a result of a past event and it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation, and a reliable estimate of the amount can be made. Provisions are reviewed at each balance sheet date and adjusted to reflect the best Current estimate. Where the effect of the time value of money is material, the amount is the present value of the expenditure expected to be required to settle the obligation.

10. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and deposits held with banks which have a maturity date of less than 3 months and are readily convertible to cash.

11. Prior year adjustment

Prior year adjustment has been made in accordance with BAS 8 as adopted by the Institute of Chartered Accountants of Bangladesh (ICAB). Changes in accounting estimates are recognised by adjusting the carrying amount of related assets, liability or equity in the period of changes.

12. Employee Provident Fund

Friendship maintains a recognized contributory Provident Fund for its eligible permanent employees. The Fund is operated by a Board of Trustees. All members contribute 10% of their basic salary as a subscription to the fund. Friendship also contributes an amount equal to the employees' contribution to the Fund each month. Interest earned from the investment is credited to the Fund on a yearly basis. The Fund is audited every year by a firm of Chartered Accountants.

13. Taxation

As a Non- profit organisation and as per the Sixth Schedule Part A of the Income Tax ordinance, Friendship is not subject to corporate taxation.

14. Use of Estimates and Judgment

The preparation of financial statements requires the use of estimates and judgments on the amounts recognised in the financial statements for such items as assets, liabilities, income, expenditure, provisions for expenses and the useful life of assets. These estimates and judgments are based on assumptions that are considered reasonable in the circumstances, having regard to historical experience.

CONTACT

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